



User's Guide to Downloading Reports

The Vasc-Alert web interface provides an easy and secure way to download reports on your patients. You do not need any new software to use the interface, but you will need **access to the internet**, a **browser** such as Internet Explorer, and your Vasc-Alert **login** and **password**. If you do not know what these are, please contact Vasc-Alert.

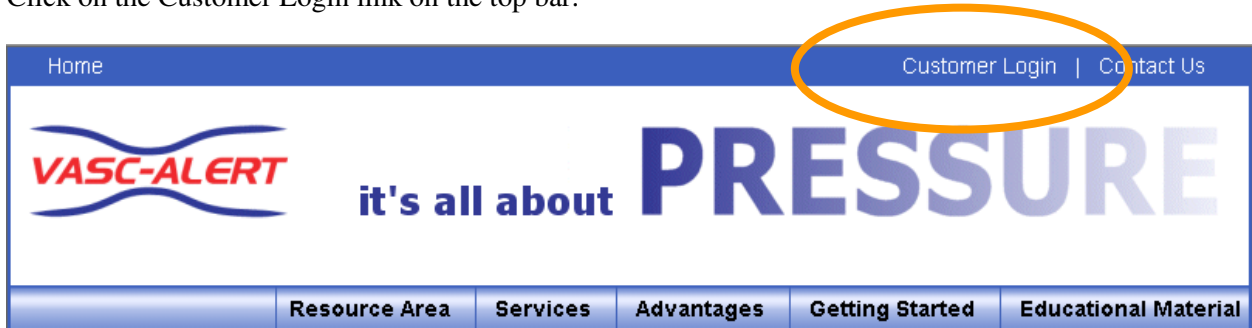
Note: Internet Explorer users must have **version 7.0 or later** to use the web interface.

Logging in

Start on the regular Vasc-Alert web site at:

<http://www.vasc-alert.com>

Click on the Customer Login link on the top bar.



The user login screen requires you to accept the terms and conditions for the use of the Vasc-Alert site. These are reprinted in an [appendix](#) at the end of this document.

When you have entered your login and password, press “Accept Terms and Login,” you will be taken to your home page.

If you are responsible for the patients at more than one facility, you cannot see patient data until you select a center from the drop-down list in the top right corner of the screen. You do **not** have to pick a center if you just want to download reports.

Downloading Reports

The ten most recent reports for each center appear on the left side of the home page. If you are responsible for more than one center, you will see files belonging to all of your centers.

The screenshot shows the VASC-ALERT home page. The 'MY FILES' section is highlighted with an orange box. It contains the following content:

MY FILES

These are the most recent files for you in the Vasc-Alert system.

Recent files for Vasc-Alert Training:

VA_RU_99_20090831.zip	09/04/09
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Recent files for Vasc-Alert RenalU:

Recent files for Vasc-Alert Training 2:

This list includes the ten most recent files upload for the center.

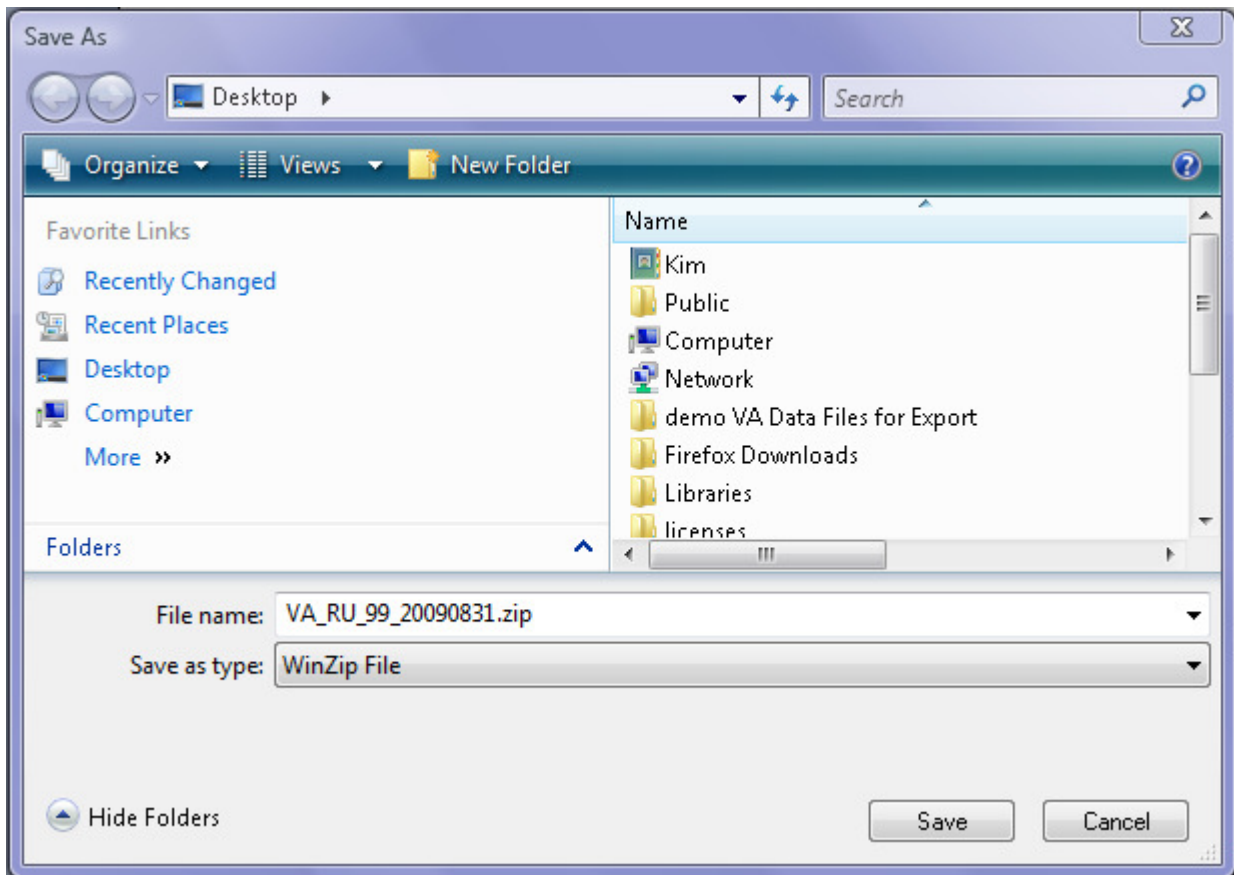
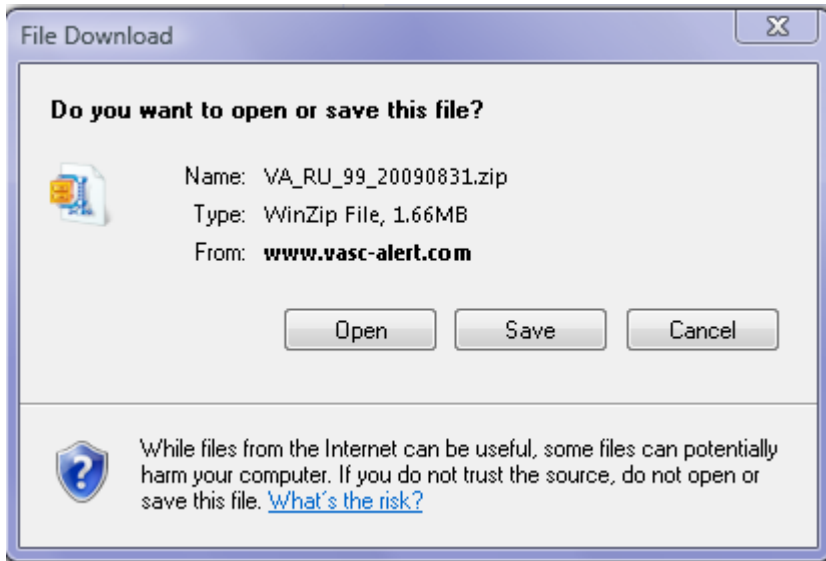
MY FILES

These are the most recent files for you in the Vasc-Alert system.

Recent files for Vasc-Alert Training:

VA RU 99 20090831.zip	09/04/09
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Click on the name of the file to start the download. If you are prompted to open or save the file, we recommend that you save it to your hard drive or to a location on your server.



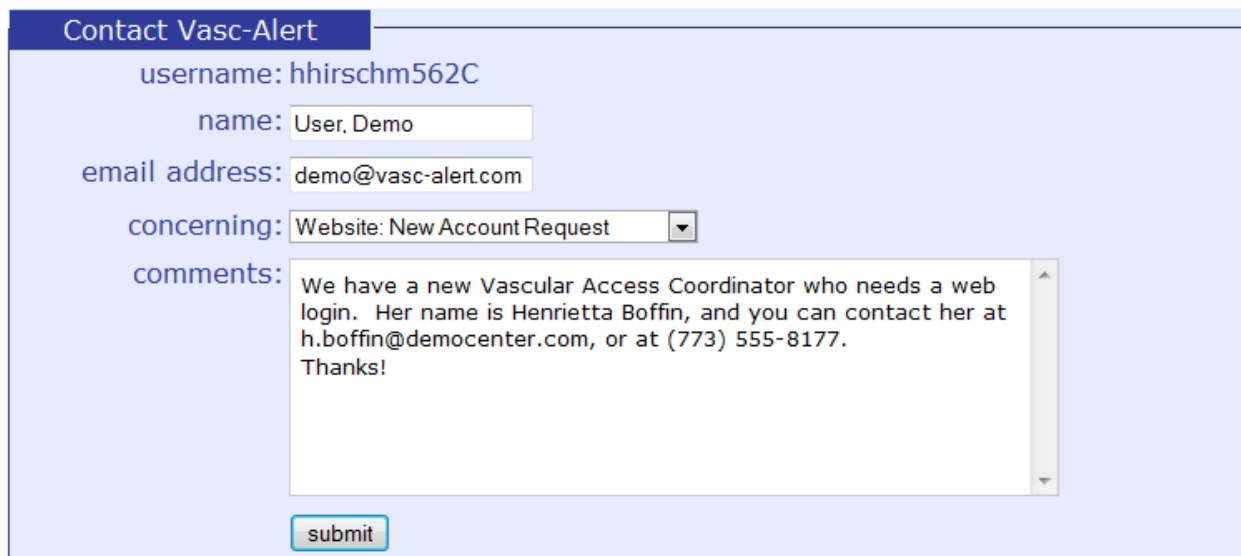
Logging Out

To log out of the interface, click on the logout link in the upper right corner.



Contacting Vasc-Alert

If you need to report a problem to Vasc-Alert, or to make requests or suggestions, click on the **CONTACT** bar. The Contact page allows you to request help and make suggestions.

A screenshot of a web form titled "Contact Vasc-Alert". The form is set against a light blue background. It contains the following fields: "username: hhirschm562C" (pre-filled), "name: User, Demo" (text input), "email address: demo@vasc-alert.com" (text input), "concerning: Website: New Account Request" (dropdown menu), and "comments:" (text area). The text area contains the message: "We have a new Vascular Access Coordinator who needs a web login. Her name is Henrietta Boffin, and you can contact her at h.boffin@democenter.com, or at (773) 555-8177. Thanks!". A "submit" button is located at the bottom of the form.

Select a category for your message, then provide details in the “comments” box.

IMPORTANT!

Never mention a patient by name when you write your comments. You will be able to provide us with that information when we call you.

Additional contact information for Vasc-Alert appears below the form.

Appendix: Vasc-Alert Terms and Conditions of Use

PLEASE READ THESE TERMS AND CONDITIONS OF USE CAREFULLY BEFORE USING THIS SITE.

By CLICKING "ACCEPT TERMS AND LOGIN" you represent that you are an employee or authorized agent of a Vasc-Alert Customer. You agree that you are an authorized user of the Vasc-Alert service and have been granted access to this web site knowing that it contains confidential public health information as defined by the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations (45 C.F.R. Parts 160-64) ("HIPAA") to ensure the integrity and confidentiality of Protected Health Information. You agree to use this site to perform data submission or retrieval on behalf of your employer. You agree that you will not use this site in any manner that is illegal and will not introduce, with or without intent, any element that would destroy, harm, or otherwise compromise the integrity of the data, reports, servers or software relating to the site. You will maintain the confidentiality of this patient information in accordance with the policies and procedures of the employer permitting your access and all State and Federal laws.

The information provided on this site should not be used for diagnosis or treatment of any medical condition without the consultation of a licensed and qualified medical provider. Vasc-Alert, LLC does not warrant that the information is free from all errors and omissions. Vasc-Alert, LLC does not recommend, advise or suggest that any physician or other health care provider use the information as a sole resource for diagnostic or educational purposes. Vasc-Alert, LLC does not warrant the information meets any particular standard. Vasc-Alert may change these terms and conditions of use at any time. Your continuing use of the site indicates your ongoing agreement to the terms and conditions. \$Revision: 948 \$